

**APPLICATION FOR EMPLOYMENT  
PERSONAL**

Date \_\_\_\_\_

Name \_\_\_\_\_  
Present Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Are you of legal age to work? \_\_\_\_\_ Position applied for \_\_\_\_\_

Were you previously employed by us? \_\_\_\_\_ If yes when? \_\_\_\_\_

If you are not a citizen of the United States, do you have permission to work in this country? \_\_\_\_\_ Y \_\_\_\_\_ N

If your application is considered favorably, on what date will you be available for employment? \_\_\_\_\_

If part time, days and hours available \_\_\_\_\_

Salary expected \_\_\_\_\_ Have you ever been bonded? \_\_\_\_\_

If you are applying for a position requiring driving, do you have a valid operation's or commercial driver's license (CDL)?  
\_\_\_\_\_ Y \_\_\_\_\_ N  
If yes, please indicate which type of license indicate what state and the date issued \_\_\_\_\_

**EDUCATION (Circle year completed)**

| Elementary School     | High School | College     |
|-----------------------|-------------|-------------|
| 1 2 3 4 5 6 7 8       | 1 2 3 4     | 1 2 3 4 5 6 |
| School Attended _____ | _____       | _____       |

**MILITARY SERVICE**

| Date Entered | Date Discharged | Branch of Service | Applicable Skills Learned |
|--------------|-----------------|-------------------|---------------------------|
| _____        | _____           | _____             | _____                     |

**CHARACTER REFERENCES (Give persons who know you well; not previous employers or relatives)**

|               |                                     |
|---------------|-------------------------------------|
| NAME _____    | PHONE NUMBER _____                  |
| ADDRESS _____ | # OF Yrs person has known you _____ |

|               |                                     |
|---------------|-------------------------------------|
| NAME _____    | PHONE NUMBER _____                  |
| ADDRESS _____ | # OF Yrs person has known you _____ |

**EMPLOYMENT HISTORY**  
(Start with the most recent employer)

|                                  |   |                         |
|----------------------------------|---|-------------------------|
| Name & Address of Employer _____ | Dates of Employment to _____ from _____ | Reason or Leaving _____ |
| _____                            | Salary _____                            | Kind of Work _____      |

|                                  |   |                         |
|----------------------------------|---|-------------------------|
| Name & Address of Employer _____ | Dates of Employment to _____ from _____ | Reason or Leaving _____ |
| _____                            | Salary _____                            | Kind of Work _____      |

|                                  |   |                         |
|----------------------------------|---|-------------------------|
| Name & Address of Employer _____ | Dates of Employment to _____ from _____ | Reason or Leaving _____ |
| _____                            | Salary _____                            | Kind of Work _____      |

Do you have a farm background? If yes, for how long? \_\_\_\_\_ Y \_\_\_\_\_ N

Have you had experience with outdoor power equipment? If yes, for how long? \_\_\_\_\_ Y \_\_\_\_\_ N

Have you had experience with light industrial equipment? If yes, for how long? \_\_\_\_\_ Y \_\_\_\_\_ N

Have you worked for other Implement dealers? \_\_\_\_\_ Y \_\_\_\_\_ N What Lines? \_\_\_\_\_

**ACTUAL EXPERIENCE IN ANY OF THE FOLLOWING (Please Check)**

**SERVICE DEPARTMENT**

- Service Manager
- Shop Foreman
- Tractor Mechanic
- Implement Mechanic
- Hydraulics Mechanic
- Small Engine Mechanic
- Farmstead Mechanization Technician
- Machine Set-up
- Electrician
- Electronics
- Diesel Mechanic
- Refrigeration
- Painting
- Truck Driver
- Welding

**SALES DEPARTMENT**

- Sales Manager
- Farm Machinery Sales  New  Used
- Light Industrial Equipment Sales
- Outdoor Power Equipment Sales
- Truck Sales
- Auto Sales

**OTHER**

- Janitor
- Carpenter
- Building Maintenance
- Watchman

**PARTS DEPARTMENT**

- Parts Manager
- Parts Clerk
- Parts Inventory Control

**OFFICE**

- Office Manager
- Bookkeeper
- Cashier
- Secretary-Stenographer
- File Clerk
- Data Entry Operator

Are there any other experiences, skills, or qualifications which will be of special benefit in the job for which you are applying? \_\_\_\_\_

---

---

---

**SPECIAL NOTE – PLEASE READ CAREFULLY**

The facts set forth in my applications for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit records through any investigative or credit agencies or bureaus of your choice. I also give permission to contact employers listed on the reverse concerning work experience.

In making this application for employment, I authorize you to make an investigative consumer report whereby information is obtained through personal interviews with my neighbors, friends or other with whom I am acquainted. This inquiry, if made, may include information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of any such investigative report this is made.

After employment, applicant agrees to comply with the Immigration Reform and Control Act of 1986, which requires proof of citizenship or alien status within three days of employment.

\_\_\_\_\_  
Signature of Applicant

Since Federal, State and Local laws and interpretations of them change frequently, National Farm & Power Services, Inc. and any of its affiliates disclaim compliance with such laws. Users should refer any legal questions regarding this form to their legal counsel.

This employment application is prepared for general use by equipment dealers and is intended to comply with all federal, state and local fair employment practices laws and with the Fair Credit Reporting Act.

**APPLICANT: DO NOT WRITE BELOW THIS LINE**

**RECORD OF EMPLOYMENT**

Date Started \_\_\_\_/\_\_\_\_/\_\_\_\_ Assigned to: \_\_\_\_\_ Starting Salary \_\_\_\_\_ Basis of Pay \_\_\_\_\_

**HISTORY OF JOB ASSIGNMENTS, PAY CHANGES, ETC.**

---

---